

Section:	II.2.34	
Title:	Art Installations not Associated with a Capital Project	
Effective Date:	September 20, 2021	
Approved By:	President	
Responsible Unit:	Art Gallery (609) 771- 2198	
Related Documents:		
History:		
<u>Version</u>	<u>Date</u>	<u>Notes</u>
2.0	September 20, 2021	Revised
1.0	April 18, 2011	New policy; initial release

I. INTRODUCTION

This policy addresses installations of works of art that may come from various sources, including donated art, art purchased by a member of the campus community, art created by a member of the campus community, etc. This policy also applies to non-art installations. The policy is intended for installations that are long-term or permanent, and in public outdoor or highly public indoor (e.g., the student center) spaces. It is not intended for small-scale, indoor installations that are temporary and under the supervision of a department, dean, or Vice President (e.g., curricular projects by students installed in departmental buildings); however, the campus architect should be consulted on these.

II. DEFINITIONS

Works of art may include, but are not limited to, paintings, sculptures, outdoor installations, and public art projects, etc.

Non-art installations may include statues, monuments, landscape or hardscape elements, etc.

III. POLICY

An Art Installation Review Committee, as described below, will evaluate the proposal for the art installation. The proposal must do the following at a minimum:

- Describe the proposed installation, including a sketch, materials, dimensions, and colors;
- Explain why this installation should proceed;
- Provide an estimated schedule;
- Identify if this is a temporary or permanent installation. If temporary, describe how long the installation will be in place;
- Provide a recommended location(s) for the installation;
- Provide the value of the installation for insurance purposes;

- Describe the maintenance that is required and who will perform the maintenance;
- Provide all costs associated with the installation, including utilities, delivery to campus, installation costs, etc. Identify the funding source; and
- Provide a biography for the artist.

The Art Installation Review Committee is composed of the following:

- Director TCNJ Art Gallery & Sarnoff
- Campus Architect
- Dean or Vice President associated with art installation
- Faculty, staff, and student representatives from the client area and possibly from campus community

Committee members are appointed by the Provost, who will secure names and consult with the Faculty Senate, Staff Senate, and Student Government when making faculty, staff, and student appointments. The committee will meet with the individual or group proposing the installation to discuss any questions and issues and meet with the Facilities Planning Council. Once the proposed installation is approved by the committee, an open forum may be held to inform the campus community of the proposed installation and allow for input and feedback.

The relevant Vice President will make a presentation on the proposed installation to Cabinet. Depending on the scale and scope of the art installation, the Cabinet will determine if a presentation is needed to the Board of Trustees' Business and Infrastructure Committee.